COURSE OUTLINE

LAW 1177 D – Introduction to Procedural Law in Canada
24WN

Lethbridge College inspires and facilitates learning and innovation to meet economic and social needs.

Located on the traditional lands of the Blackfoot Confederacy, we are committed to honouring the land from a place of knowing. We honour the Siksikaitapi as both the traditional and current Land Keepers of this area and we welcome all First Nations, Metis, Inuit and non-Indigenous peoples who call Blackfoot territory their home. Our college has the honour of holding the Blackfoot name Ohkotoki'aahkkoiyiiniimaan (Stone Pipe). Its meaning connects our place of learning to the land and to the promise and principle that the land sustains all.

Centre: Justice and Human Services	**Programs:** Criminal Justice – Policing Correctional Studies
Instructor: **D01 –** Bryan Mucha, BA **D02 –** Darryl Lemieux, BCJ	**Instructor Availability please contact:** Bryan.mucha@lethbridgecollege.ca Darryl.lemieux@lethbridgecollege.ca
Delivery Method: Online	**Class Time & Location:** View your personal class schedule (days, times, rooms) through Self-Service or on Canvas.
Credits: 3	**Pre-Requisites:** None
	Co-Requisites: None
Open to Supplemental Exam: N **Research Component:** N	**Program Chair:** Ibrahim Turay, MA
	Associate Dean: Brad Taylor, M.Sc.
	Dean: Trudi Mason, M.Mus.
	Main Program Contact Number: 403-329-7246

Academic Calendar Description:

An exploration of the Criminal Code, Corrections and Conditional Release Act and other Federal Statutes focusing on statute law, including interpreting, understanding and applying criminal procedural requirements. The Criminal Code, Corrections and Conditional Release Act, Youth Criminal Justice Act, Controlled Drugs and Substances Act, and the Charter of Rights and Freedoms are examined with emphasis on offence classification, arrest, release, use of force, and self defence provisions. Case law will also be reviewed to emphasize the materials covered.

Course Outcomes:

Upon successful completion of the course, the student will be able to:
1. Describe and navigate the structure of statutes, and the rules for locating definitions of words and phrases as part of statute information in Federal Acts
2. Differentiate between and explain the sources of law
3. Describe the impact of the Charter of Rights and Freedoms on Canadian criminal and correctional law
4. Explain the basic elements and parties to the offence which must be proven in any criminal, quasi criminal and extra judicial proceedings

5. Classify offences according to the criminal code, the CCRA and other federal and provincial legislation
6. Explain the law and defenses relating to the use of force contained in the Criminal Code and CCRR
7. Explain statutory powers of arrest and release authorities for policing
8. Explain the arrest, search and seizure and discipline protocols from a correctional institution

Required Text(s), Materials, and Technology:
Martin's annual criminal code for the current year. The latest annual edition of the Criminal Code is required.

Students are required to utilize CanLII - Canadian Legal Information Institute, an extensive legal database with access existing on the Internet. This case law website will be required for purposes of this course - as well as during the entire period of studies in any of the Policing or Correctional Studies programs - to research law for the purpose of assignments and general course requirements. CanLII will provide invaluable assistance in helping the learner become aware of the ease and advantage of remaining very current in all the many areas of criminal law.

Lethbridge College. (2021). *APA student guide* (7th ed.). Author.

https://lethbridgecollege.ca/document-centre/forms/apa-style-guide/apa-guide

Recommended readings are provided to the student in the form of electronic resources in Canvas. Students should ensure that they have a valid student ID card with a barcode for remote access to Buchanan Library resources.

Technology Requirements:
- Microsoft Word 2003 or higher - provided through Lethbridge College via Information Technology Services.
- The latest Adobe Reader will allow you to open and view PDF documents.
- All proctored exams for Lethbridge College online courses require Respondus LockDown Browser to be installed on the computer to be used for testing. To install the browser, go to the following URL -
    http://www.respondus.com/lockdown/download.php?id=241344941
- A headset with a microphone or a laptop with a microphone and speakers.
- A reliable internet connection.
- Students must have a webcam on their computer capable of recording video presentations and participating in synchronous/simultaneous audio/visual meetings.

Course Assessments:

Assessment (Assignment or Exam)	Value	Due
Exam 1	20%	Week 4
Discussion	10%	Week 6
Case Comment: R v. Gladue	10%	Week 7

Exam 2	20%	Week 10
Scenario Based Case Study: Policing	20%	Week 12
Scenario Based Case Study: Corrections	20%	Week 14

Students should check Canvas <u>regularly</u> for assignment due dates, announcements, updates or changes.

Penalties/Notes about Late Assignments:
1. Assignments are due on the date provided by the instructor on the course calendar. Late assignments will be deducted 10% per day, and only accepted up to 4 days past the due date. After 4 days, the assignment will receive a 0. Some assignments may not be submitted late; please ensure to submit by the due date specified in Canvas or on the date you were assigned (for presentations).
2. If you have an emergency which would prevent you from submitting the assignment on the due date, contact your instructor immediately and be prepared to provide evidence of the situation. Technology issues, forgetting about due dates, or a busy schedule are not considered emergencies.
3. **All work submitted in this course must be your own work and not AI-generated or AI-enhanced writing**. There are many forms of Artificial Intelligence (AI) available such as ChatGPT, WordTune, Quillbot, features of editing programs such as Grammarly, or translation software such as DeepL that use AI to paraphrase and re-word your writing. If you are unsure about whether an editing program uses AI technology, it is your responsibility to check with your instructor prior to using the tool. Any unauthorized use of AI related tools in this course may receive an immediate penalty for the assignment proportionate to the amount detected by Turn it in or other instructor determined AI detection tools. An Academic Misconduct penalty for cheating may also apply.

TurnItIn Submissions:
1. Many assessments will be submitted using an embedded tool in Canvas, which is a plagiarism and AI detection tool.
2. If plagiarism or unauthorized AI usage is detected, the Lethbridge College Student Rights and Code of Conduct: Academic Misconduct Policy practices will be applied. https://lethbridgecollege.ca/document-centre/policies-and-procedures/student-services-and-support/student-rights-and-code
3. Assignments submitted with a high TurnItIn similarity percentage (typically over 25%) may indicate that more of the content needs to be summarized or paraphrased from the original sources to demonstrate student understanding. Note that similarity percentages may vary based on assignment type (i.e., an annotated reference page will result in a higher similarity percentage than a research paper).
4. A low TurnItIn similarity percentage could also indicate plagiarism if the content is not cited appropriately.
5. It is necessary for students to view TurnItIn similarity reports to ensure submissions demonstrate student understanding and are well-supported.

Grading System:

Grade	Percent	Grade Point	Explanation
A+	97-100	4.0	EXCELLENT
A	93-96	4.0	EXCELLENT
A-	90-92	3.7	EXCELLENT
B+	87-89	3.3	GOOD
B	83-86	3.0	GOOD
B-	80-82	2.7	GOOD
C+	77-79	2.3	SATISFACTORY
C	73-76	2.0	SATISFACTORY
C-	70-72	1.7	SATISFACTORY
D+	65-69	1.3	MINIMAL PASS
D	60-64	1.0	MINIMAL PASS
F	0-59	0.0	FAILURE

Grading:
Official final grades will be available on Self-Service. Grades posted in Canvas should be considered interim grades.

Note: Grade Point Average (GPA) is the standard average measure of performance. Term GPA is an average of the grade points earned in all classes for that term and determines academic standing from term to term. Maintaining the Term GPA required for your program allows for progression in your program. Program GPA is the average grade points earned in all courses required for your program. Successfully meeting the Program GPA required is one criterion for graduation eligibility. To learn more about GPA contact Career & Academic Advising.

General Course Expectations:
- For face-to-face courses held on campus, and in the spirit of respect for the learning process, students are required to turn off all electronic devices (including cell phones, iPods, and laptop computers that are not used for taking class notes) during classes. In case of emergency situations, students are to discuss this with the instructor ahead of time.
- For blended courses conducted virtually (on Zoom or Microsoft Teams), and in the spirit of respect for the learning process, students are encouraged to have their web cameras on and actively participate in class. Audio microphones should be muted and unmuted for questions and discussions. Virtual classes should be considered like on campus classes where students should come prepared for class and be willing to participate in class discussions. Please dress appropriately for class and be prepared for class. If students disrupt the class on camera, the student can be asked to leave the class as they would if they were on campus in a face-to-face format. Non-academic misconduct action can also be taken for disruptions in class. Please view the Student's Rights and Code of Conduct Policy.

Instructional Method:
This is an online course delivered through a Learning Management System. Each student is assigned to an instructor. The role of the instructor is to grade assignments, provide the student with feedback and answer questions that the student may have regarding course material. The student is encouraged to contact the instructor regularly and any time that questions arise. The instructor will try to notify the student if he/she will be away or unavailable for periods of more than one week. The program believes that the sooner a student receives feedback on assignments and exams, the more valuable that feedback will be to the student.

Important Note:
- Online students are responsible for accessing required textbooks for their online courses either through the Lethbridge College online bookstore or another source of their choosing.
- The booklist can be found at http://www.lethbridgecollegebookstore.ca/
- Textbooks will NOT be mailed out automatically to students following registration.

Course Dates and Deadlines:
Important dates and deadlines relating to courses can be found on the Important Dates and Deadlines website. Please note that if your course is less than 8 weeks in length, important dates for your course may be different. For a breakdown of dates pertaining to adding, dropping, or withdrawing from your course, please visit the Registration website.

Student Resources

Canvas:
Canvas is the Learning Management System (LMS) used by Lethbridge College. All students at Lethbridge College have access to Canvas, where they will locate course resources such as course outlines, grades, course materials, Canvas Inbox, and learning activities. Canvas also has a mobile app.

Lethbridge College Email:
Lethbridge College email is the main source of communication outside your individual courses. Be sure to access this often to ensure you have the most up-to-date information from across the campus.

Buchanan Library:
Use the Buchanan Library in person or online to find research materials required for class assignments and to help you with your information needs. Access over 50 databases to find articles on almost any topic and use our online catalogue to find books, ebooks, videos, articles, and more. Our staff provides guidance on how to find the resources you require.

Learning Café:
Students are encouraged to access the Learning Café in the Buchanan Library for various free services, including academic tutoring support (online and face to face), APA documentation and study skills workshops, peer tutoring, and online learning resources.

Accessibility Services:
Students requiring academic accommodation (e.g., extra time, separate space, etc.) must register with Accessibility Services to determine eligibility for and implementation of these

supports. If you have further questions, please feel free to speak to your instructor or contact Accessibility Services for more information.

Wellness Services:
Our Wellness Services health care team of registered nurses, doctors, mental health workers and psychiatrists are here to provide services that positively influence your health and well-being. They offer a variety of services to help you meet the challenges of achieving your personal, professional, and academic potential. The counselling service provides an opportunity to work collaboratively with a mental health professional.

Advising:
Academic advisors are a great place to start if you aren't sure where to go for help. They are experts on college policies, procedures, program requirements, academic planning, and student supports, and they can help you at any point in your college experience.

Early Alert: Lethbridge College utilizes an early alert program to support students who may be at risk of being unsuccessful in their courses or may need some additional academic support. Students may be contacted by our Early Alert team.

Student Core Competencies:
Every student has the opportunity to earn, track and share achievement in seven areas of competency through the Hive. The student Core Competencies allow students to share evidence of achievement in the areas of critical thinking, global citizenship, teamwork and collaboration, communication, career and personal development, innovation, and problem solving. Please see the student hive or Student Core Competency website for more information.

Other Services:
If you would like more information on the many services available to students, please check out the Current Students section of the Lethbridge College website.

Institutional Policies and Practices

Course Work Used as Examples and for Program Accreditation:
Students are the sole owners of the Intellectual Property they create in their capacity as a student except in limited circumstances. If your instructor or program wishes to use your course work as an example (i.e., as an example in current or future courses or as a sample for program accreditation applications or renewals) you will be asked to complete the Student Release Form which authorizes the College to use your copyright-protected work. If you have any questions about the Student Release Form or the College's Intellectual Property Policy please contact Institutional Compliance by email at compliance@lethbridgecollege.ca.

Retention of Assignments and Exams:
Examinations/assignments will be retained by instructors to the end of the final grade appeal period. After the appropriate retention period, records will be destroyed in a secure manner. *Note:* Practicum course evaluations may be kept for a longer period of time. Please see the Records Management policy for more information.

Student Rights and Code of Conduct:

Academic Honesty is necessary for students to achieve excellence and for the preservation of the integrity and reputation of the course, the program, and of Lethbridge College as an institution. Lethbridge College supports and demands academic honesty in all academic learning activities.

Plagiarism is a serious offence and will be handled in accordance with Lethbridge College policy. The penalties for plagiarism vary in degrees but may result in expulsion from the Lethbridge College. For definitions of what is included as plagiarism and academic dishonesty, please view the Student Rights and Code of Conduct policy.

Recording of Classes:
Audio/video recording is permitted *only* with the prior written consent of the instructor or if recording is part of an approved accommodation plan. Such a recording is for the personal use only of the student who has permission to record. Following the course all such recordings must be destroyed.

Other Policies:
Students should be aware of policies and procedures that may impact them directly. More information can be found on the Lethbridge College Policies page.

Important Notes about your Course Outline:
Please retain a copy of this course outline for future reference. It can be useful in providing documentation for course transfer credit.

Research Disclaimer:
Disclaimer: This course does not include any research activities that involve human participants.

Respondus Monitor Disclaimer:
This course requires the use of Respondus Monitor for some/all exams. Respondus Monitor is a fully automated system that uses your computer's webcam to record you while you complete your exams using Respondus LockDown Browser.

Your personal information is being collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act and is managed in accordance with Part 2 of the FOIP Act. Exam recordings may be viewed for the purpose of invigilating your exam and may be used to investigate allegations of Misconduct. Recordings will not be used or disclosed for any other purpose without your written consent, unless allowed or required by law.

If you have any questions about how the information you provide is collected, stored, used or disclosed you can contact the College's FOIP Coordinator by phoning (403) 320-3361, emailing privacy@lethbridgecollege.ca, or writing to 3000 College Dr S, Lethbridge, Alberta T1K 1L6 c/o Institutional Compliance.

Other Program Contacts

To contact the Dean or Associate Dean for the program, please contact the main program phone number on page 1 of this outline.